



HOLY MARY INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC AUTONOMOUS)

(Approved by AICTE, New Delhi, and Permanent Affiliation to JNTUH, Accredited by NAAC)
Bogaram (V), Keesara (M), Medchal (Dist), Hyderabad, Telangana State

STUDENT COUNSELLING CELL FOR THE A.Y. 2023-24

Coordinator: Dr.J Murali Naik, Assoc. Professor in Mechanical, Ph.No: 9393499691

Co-coordinator: Mr. R. Mallikarjun, Assoc. Professor in EEE, Ph.No: 9440363661

Members:

1. Mrs. D Anitha (S & H), Ph.No: 7981779200
2. Ms. S. Tejaswi (CSE), Ph.No: 9573476960
3. Mrs. Y. Archana Sai (EEE), Ph.No: 7989662092
4. Mr. G. Balaji (MECH), Ph.No: 7075429645
5. Dr. R. Srikanth (CIVIL), Ph.No: 9493933505
6. Mr. R. Mallikarjun (ECE), Ph.No: 9440363661

I. Objectives of the Committee

- a) To minimize the detentions of the student either due to lag of attendance or credits
- b) To reduce the number of backlogs
- c) To achieve a degree with minimum of First Class (60%)
- d) Impart discipline among the students.
- e) To be trained for placement in a good company
- f) To encourage the students to participate in technical competitions
- g) To encourage and develop special abilities and right attitudes.

II. Functions of the Committee

- i. Counseling the students in a direction to clear backlogs
- ii. Monitor the performance in Mid/Lab/End examinations
- iii. Monitor the students whose attendance is less than 75%
- iv. Monitor the performance of a student in the class room and CRT classes
- v. Career guidance
- vi. Disciplinary issues
- vii. Personal problems

III. Duties of the Members

1. Update the student counseling sheets once in 15 days.
2. Concentrate on students having backlogs and motivate them to clear the subjects.
3. Attendance should be monitored.
4. Seminar and Assignments files should be maintained for the students who achieved second class.

PRINCIPAL